The Administration of AMS

For purposes of phone contact, storage of records, and website location, AMS shall be housed in the department of Religious Studies. A rotating membership of at least three Core Faculty from at least three different departments, with no more than one faculty member from any department, shall serve as the steering committee of AMS, and will serve in overlapping two-year terms. The steering committee shall be chosen from among the core faculty by the consensus of the core and affiliate faculty. If consensus is not achieved, members of the steering committee shall be elected by ballot among both the Core and Affiliate Faculty of AMS. Should replacement of steering committee members be necessary before the end of their term, in the case of research leaves, family leaves, serious illness, or similar cases, selection will take place in the same fashion. The steering committee will chose a chair, generally to serve for a term of one year, by consensus.

Each member of the steering committee will review petitions to be admitted to the emphasis, and will perform reviews of each student participating in AMS after their advancement to candidacy, at which time they will formally certify satisfactory completion of the requirements of AMS, including appropriateness of dissertation topic. The chair of the steering committee will maintain the records of participating students during her or his term of office, and will be responsible to inform Graduate Division of the recommendation of the steering committee that the student candidate be awarded the optional emphasis.

The chair will also be responsible for organizing the core seminar, which consists largely of presentations by participating students and faculty, and will serve as instructor of record for the course. The meetings of the Core Graduate Seminar are structured as the regular meetings of the Research Focus Group in Ancient Borderlands administered through the Interdisciplinary Humanities Center. Students receive credit for attendance of these meetings through registering for a 594 course sponsored by the IHC under the Interdisciplinary Studies rubric (Int 594AB). Correction of student writing is divided among faculty and departments, with faculty members reviewing the written work of their own advisees.

At the end of each academic year, the chair of the steering committee will be responsible for contacting participating faculty about their intentions for participating in AMS in the upcoming academic year, e.g., whether as core or affiliate members. The chair, with the assistance of participating faculty from the various departments, will also see that the list of qualifying courses is updated at the end of each academic year. At this time, the steering committee will consider the suitability for the emphasis requirements of any new courses in the area scheduled to be offered in the upcoming academic year.